

Yolo County Sheriff's Aero Squadron

General Members Meeting: GM-04-2011

Date: April 27, 2011

Guests:

- Zachary Wendell (3rd Meeting)
- James Tysinger (2nd Meeting)

Officers Reports:

- **Commander: Ken Chan**
 - Called Meeting to Order: 1930 Hours
- **Executive Officer: Shannon Newbold**
 - Current Membership 24 With no Applications in Process
 - As of February General Members Meeting
- **Treasurer: Ken Hook**
 - General Funds: \$6,472.97
 - Special Ops Fund: \$10,638.04
- **Ops Officer: Don Johnston**
 - Month of: March
 - Flight Participation: 14
 - Missions Flown: 11
 - Hours Flown: 24.9
 - Year Total: 58.3
 - Fuel Used: 169.2
 - Fuel avg: (GPH): 6.8
 - Fuel Cost: \$795.05
 - Fuel Cost (YTD): \$1802.59
- **Secretary: Keith Bakula**
 - February Minutes not read due to length of Training (Dispatch)
 - There were no March Minutes (Meeting held at Nor-Cal Approach Control)
 - One Correction to January Minutes:
 - Officers Reports:
 - ~~Ops Officer Don Johnson (Ops Officer Elect)~~
 - Ops Officer Don Johnston (Ops Officer Elect)
 - One Correction to February Minutes:
 - Officers Reports:
 - ~~Ops Officer: Mike Johnson~~
 - Ops Officer: Don Johnston
- **ISO: Shannon Newbold**
 - No Report
- **Department Liaison: Sgt. Louis Pires. / Absent**
 - No Report

Old Business:

- Duly Elected Officers 2011
 - As of February 19th 2011 The following were sworn in as 2011 Aero Squadron Executive Board Members
 - Ken Chan (Commander)
 - Shannon Newbold (Executive Officer)
 - Ken Hook (Treasurer)
 - Don Johnston (Ops Officer)
 - Keith Bakula (Secretary)
- Nor-Cal Visit
 - Good showing for the tour & training
 - Nor-Cal reminds us to use our Call Sign I-87 on all responses.
- Schedule Masters
 - Remember to keep your information current
 - If you make a change, let a Board Member Know
- Hanger Duty
 - Sign up and avoid being appointed

New Business:

- Training Y.E.C.A. (Yolo Emergency Communications Agency)
 - Administrative Supervisor and Training Coordinator Teri Lynn Caughie
 - Discussed history and operations of Y.E.C.A. and had:
 - Discussion with members on dispatch and radio procedures.
 - Offered applications for Sit In visits.
- Accidents / Incidents
 - Commander Chen discussed relevant procedures in the event of an incident involving the Aircraft:
 - Crew and Civilian Safety should be considered 1st.
 - Prevent further Injury and damage
 - Notifications:
 - Dispatch
 - Commander / Board
 - Document Scene / Photos
 - Document in writing / Take Notes
 - You may have to write a report
 - Note damage, injuries,
 - Witness statements.
 - Be specific.

Next Scheduled General Members Meeting:

- May 24th, 2011

Minutes prepared by Keith Bakula